

Rules applying to the common room

The general rules for Munkegadekollegiet also apply to the common room. Furthermore, the following rules apply:

Regular use:

The common room is meant to be a nice place for everyone. You will therefore need to show consideration to others who wish to use the common room. Treat all items with care and leave the room in a tidy condition, so others can use the room without needing to clean it. Please remember to close the windows, clean the tables and turn off the lights before you leave the room. The same goes for the toilets.

For fire safety reasons, the doors to the common room are to remain closed at all times.

When using the common room you need to be considerate of the other residents. Any sound in the common room can be heard in the apartments underneath it. That is why you must **leave the room at 11pm on weekdays and Sundays** – Friday and Saturday you can stay until 12pm if you are quiet. This rule applies year round, except those days where the room is booked for parties.

It is not permitted to have a party in the common room without booking it.

Smoking is not allowed in the common room.

You are not allowed to remove or in any way borrow any furniture or kitchen equipment from the common room. However, you are allowed to borrow a board game or extra chairs from the drying room, if they are returned the next day, unless the common room is booked. Check the calendar first.

Booking for parties:

The common room can be booked for parties on Fridays, Saturdays and New Year's Eve. It cannot be booked more than once a weekend and three times a month. Check the calendar in the common room to see which dates are available and contact the person responsible for the common room if you want to book it. Booking the room for parties costs 100 kr plus a deposit of 400 kr and the room is available from 4pm to 2am. The room is not booked before the 500 kr are paid and a contract has been signed with the person responsible for the common room. If several people want to have a party the same weekend or the number of parties exceeds three, the person who pays first is entitled to use it.

During the examination months of May, June, December and January it is only possible to book the room for parties on Saturdays. New Year's Eve is excepted, though.

Parties must end at 2am. Everyone must be quiet and leave the room. If this doesn't happen and the room is not vacated at 2am you will lose our entire deposit. You are not allowed to stay in the common room to clean it or talk, even if you're quiet, as any sound can be heard in the apartments underneath it. The time of the end of the party may be changed to 3 am (new year's eve 4 am) if **all residents** of A22, A23, A24, B26, B27 and B28 gives permission to do so. If they accept, you will need to let the person responsible for the common room know of the change and it must be stated in the contract.

Thrice a year Munkegadekollegiets own parties for all the residents may be extended till 4 am.

The common room and the toilets must be cleaned before 2pm the next day. If other places got dirty, you will need to clean those, too (for example the staircase or outside the building). The person responsible for the common room will check the cleaning, please make an appointment with him/her. The deposit can be lost partly or completely if the contract has been breached, for instance if the cleaning is not satisfactory or things are broken. If the time of the end of the party has exceeded the whole deposit will be lost.

The deposit will be returned 14 days after the party at the earliest, as residents can issue a complaint to the board during these 14 days. It is then up to the board to decide if a deposit is to be returned or not.

The doors to the common room must be kept closed because of the noise. Everyone at the party must stay in the common room, as it disturbs other residents when people talk on the staircases or in other common areas.

Booking for a minor event:

The common room can be booked for small gatherings at a maximum of twice a week. Such a gathering must be small and quiet and of max. 6 hours. When you book the common room for a small gathering you only get the right to have the common room for yourself – nothing else. The rules for regular use still apply (see above). The event must end at 11pm on weekdays and 12 pm on Fridays and Saturdays. **The common room must be cleaned before you leave it on the day it is booked(!).**

Booking for a minor event costs 20 kr and you don't need to pay a deposit. The room is not booked before the 20 kr are paid to the person responsible for the common room and a contract has been signed.

Contact the person responsible for the common room if you have any questions regarding the booking of the room for parties or minor events. The current responsible person is Thorbjørn, A27.