

RISDALSVEJ - MAIN CLEANING SPRING AND AUTUMN

The inspection will be carried out on xxx - unless you have made an appointment with us before this date. Appointments can be made on weekdays during the caretakers working hours. **We strongly recommend that one of the hallway residents attend the inspection.**

IMPORTANT If any cleaning tasks are not approved during the cleaning control a follow-up control will be scheduled. If nothing else is arranged, this control will be planned for 3 days later. Are there still tasks that cannot be approved, a cleaning company will be ordered to do the cleaning for you and the expense will be required from the resident/residents that did not get the cleaning approved.

- Floors and staircase must be washed thoroughly with **GRUNDRENS** and then washed with **GULVVASK** and finally wash off any soap residue with cold clean water.
- Ovens should be cleaned with "**OVNRENS**". **Do not use oven cleaner in microwave ovens.** The stove must be cleaned with **TOPRENS**.
- WALLS and SEALINGS must be cleaned with **GRUNDRENS** and washed with cold clean water afterwards.
- Everything else can be cleaned with **UNIVERSAL RENGØRING**. The product normally used in the kitchen. If it is very dirty, you can use **GRUNDRENS**.
- All glass parts on windows and doors must be cleaned with **TOTAL PUDS**. If the glass is very dirty use **UNIVERSAL RENGØRING** the first time and then use **TOTAL PUDS**.

Lacking cleaning supplies must be picked up before the cleaning starts.

According to the house rules, §2 subsection 5, all residents are obligated to participate in a thorough cleaning twice a year:

Subsection 5. Twice a year all residents are obliged to participate in deep cleaning of the common rooms. The cleaning day is held biannually according to a plan delivered by the caretaker and next day the inspector and/or the caretaker will inspect the common rooms. If the cleaning is not properly performed the caretaker is authorised to order a cleaning service on the account of the kitchen/the corridor/the residents.

THIS PAPER MUST BE IN THE KITCHEN DURING INSPECTION

Main cleaning is done according to this plan

	Approved		Room number
	NO	YES	
Kitchen			
Cupboards and drawers outside			
Cupboards and drawers inside			
Cabinet base			
Fridges inside incl. the rubber strip			
Fridges outside on all 4 sides			
Furniture			
Stove away from the door outside			
Stove away from the door inside			
Stove by the door outside			
Stove by the door inside			
Freezers outside			
Freezers inside incl. the rubber strip			
Defrost freezers			
Clean kettle			
Cooker hood by the door			
Cooker hood away from the door			
Filters in cooker hood by the door			
Filters in cooker hood away from the door			
Microwave outside			
Microwave inside			
Water taps			
Steel table and sinks			
Walls			
Radiators and floor underneath			
Windows outside and inside			
Window frames			
Garbage bin			
Ceiling			
Floors incl. baseboards/skirtings			
Chairs incl legs			
Dinner tables incl frames			
Table on wheels incl frame			

	Approved		Room number
	NO	YES	
Hallway			
Door to the kitchen (both sides)			
Floor in the hallway			
Walls in the hallway			
Fire cabinet and radiator			
Lamps in the hallway			
Doors and doorframes incl. doorsteps			
Floors and walls behind the grey door			
Frames and glass in the grey door area			
Spider web in hallway			
Chewing gum			
Stairwell			
Sweep and wash the stairwell			
Banisters			
Floor in the basement (only ground floor)			
Doormats and underneath it (only ground floor)			
Doormat basement and underneath it (only ground floor)			
Windows (inside) in stairwell INCL the frames			
Doors (inside/outside) in stairwell incl the frames (only ground floor)			
Lamps in stairwell			
Walls in stairwell			
Spider web in stairwell			
Frames and glass in the black door area			
Chewing gum			
Cleaning room			
Sink in the cleaning room			
Tidy up			
Drying room (TØRRERUM)			
Tidy up			
Windows inside and outside INCL the frames			
Sweep or vacuum the floor			
Radiator			
Defrost Freezer			
Spiderweb			
Storage room			
Tidy up			
Sweep or vacuum the floor.			
Windows inside and outside INCL the frames			
Spiderweb			