

HOUSE RULES FOR SVANE KOLLEGIET

Article 1 General rules

All residents are responsible for maintaining order at the hall of residence and all residents must comply with the instructions given by the estate committee (afdelingsbestyrelsen) or any other persons acting on their behalf.

Subsection 2. These instructions also apply to visitors at the hall of residence and residents are at all times responsible for the behaviour of their guests.

Article 2 Noise

All residents must voluntarily and of their own accord submit to the conditions of living in a hall of residence. In particular, the fellow residents' right to quiet for studying or for sleeping during the night must be respected, especially when private gatherings are organised.

Subsection 2. Sunday to Thursday the hall of residence must be peaceful and quiet from 11 p.m. at the latest.

Subsection 3. Friday and Saturday the hall of residence must be peaceful and quiet from 2 a.m. at the latest.

Subsection 4. During exam period (15th of May to 1st of July and from 2nd of January to 31st of January) the hall of residence must be peaceful and quiet from 10 p.m. all days of the week. Moreover, exam periods can be a vague concept so residents must help themselves by informing fellow residents if they need quiet.

Article 3 Housing, common room and furnishings

All residents must comply with the existing rules concerning the use of common rooms and at any time ensure that the room is kept in good order. In the event that any damage can be traced back to one person, that person is liable to pay for this damage. Cleaning of staircases and corridors is obligatory for all residents.

Subsection 2. All residents must handle the effects belonging to the hall of residence with care and assist in ensuring that nothing is removed from the kitchen and common room.

Subsection 3. From the moment a resident receives the key to the room and until it is returned to the caretaker, the resident alone is responsible for the room and its furnishings. The resident shall be liable to compensate for any damage not owing to fair wear and tear.

Subsection 4. If a resident does not wish to be held liable for defects, damage or wear of the room or its furnishings, he/she must inform the caretaker *immediately* after moving in of any repairs to be undertaken. Any damage or defective items must be reported to the caretaker immediately, if you do not wish to be held responsible.

Subsection 5. The hall of residence assumes no responsibility for the residents or their personal belongings.

Article 4 Pets

No pets are allowed at the hall of residence.

Article 5 Smoking

Smoking is banned at indoor common areas, indoor entrance stairs etc. Residents who have moved in from 15 July 2022 are not allowed to smoke in their own accommodation.

Subsection 2. The smoking ban also applies to guests.

Article 6 Moving out

When moving out, the room will be inspected and all of the residence's supplied furnishings must be present. On the day of the move, the room must be cleaned and keys handed over before 9.00 am. Cleaning includes bathroom and sanitary installations. Moving must be completed 7 workdays before the 1st or 15th of the month, depending on the date of termination.

Subsection 2. In case of dissatisfactory cleaning, the housing association will hire a cleaning company to clean the room to the necessary extent, at the terminated tenant's expense.

Article 7 Sanctions in case of breach of the house rules

At first problems should be solved among the residents.

Subsection 2. The complaint must include the name of the complainant, who the complaint is about and a description of the problem.

Subsection 3. Kollegiekontoret evaluates in each case, if the cases require consequences.

In case of breach of the house rules, Kollegiekontoret can give the person in question a warning.

Subsection 4. In the event of serious or repeated violation of the house rules, Kollegiekontoret can terminate the contract of the person in question.

Subsection 5. In the event of very serious violation of the house rules, Kollegiekontoret can termination of the contract of the person in question without any notice.