

Yearly cleanup of the shared areas



Overall

Bikes are not allowed in the common room, cleaning room and entrances. For regular cleaning, use a total universal solution in the ratio of 50 ml to 8 litres of water. For heavily greasy surfaces, it is recommended to use the same products as for the hoods.

Adhere to the recommended dosages; overdosing is not effective.

The caretaker must be informed, so that the cleaning can be checked and approved according to the deadline in the information cabinet in the stairway.

If the cleaning is rejected twice or rejected on the last day, a cleaning company will be called to do the cleaning on the residents' expense.

The cleaning inspection will also include a check of the inventory of the dorm; please see the notice from the resident' council. There should be 2 dining tables and 1 coffee table, 6 chairs, 6 seat cushions and 6 back cushions. Additionally, the dorm's vacuum cleaner, the 4 ceiling lamps, the chest freezer and the shared fridge must be present.

Note: no other fridges or freezers are allowed.

The escape routes and the access to the firefighting equipment will also be checked, so these must also be clear.



Borrowing of Cleaning Equipment

Cleaning equipment for the shared areas can be borrowed from the caretaker and includes:

Telescopic pole

Angle adaptor

Mop handle

Mop cover

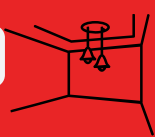
Bucket

Drip grid

Holder for duster

Duster

You are responsible for the borrowed equipment. If anything is missing or damaged upon return, you are required to replace it.



Cleaning of the walls and slanted ceilings

Dust the slanted and raw concrete surfaces with a duster; pipes from the extractor hoods must also be dusted with a duster.

Wash the painted walls with total universal detergent, with a mixing ratio of 50 ml per 8 litres of water.

After washing, wipe the wall with a cloth that has been thoroughly wrung out in clean water, apply a strip cover for the over-walls.



Cleaning of the linoleum in the kitchen and in the shared areas

Linoleum is initially cleaned with "total grundrens", let it sit for 10 minutes and then rinse with clean water. Finally, use "total gulvvask"

The dosage is 20 ml per 10 liters of water.

Yearly cleanup of the shared areas – continued



Kitchen

Fridges and stoves must be pulled out and cleaned on the outside, vacuum the back of the fridges and remember also the cabinet sides near the stoves. Clean all surfaces, shared cabinets and drawers, remember to take out the drawers. Pots and various other items in front of the sinks and tables must be removed before the cleaning.

Remember windows on the inside and don't forget to dust and wipe the slanted ceilings at the bottom.

Clean the upper cabinets on the top and underneath and remember also to clean waste containers/bins.



Common room

Clean all surfaces. Vacuum and clean carpet. (If you have not borrowed a carpet cleaner, it is not clean) Remember the stairs and balcony.

Clean the windows on the inside.

Defrost the freezer and beer fridge and clean both on the inside and outside. Remember grates and baskets in the freezer. Don't forget to clean waste bins/containers.

Extra furniture and anything else placed in the shared areas or escape routes must be removed and placed outside.

If you have shared bathrooms, please clean them using the same procedure.



Entrance with stairs

Take mat outside and clean it, vacuum the floor. Clean and vacuum the stairs.

Clean all surfaces of dust, dirt and cobwebs. Remember door frames and walls.



Cleaning room

Clean walls and floors, tidy up with clear access to technical installations.

Remember the cleaning room is not a storage room. No personal items are allowed in there.