



Rengøringsplan for fælleskøkken og gang pr. etage

Cleaning plan for the kitchen and corridor per floor

Room	Week 1		Week 2		Week 3		Week 4		Week 5		Week 6	
	Room 1	Room 2	Room 3	Room 4	Room 5	Room 6	Room 7	Room 8	Room 9	Room 10	Room 11	Room 1
Room	Week 7		Week 8		Week 9		Week 10		Week 11		Week 12	
	Room 2	Room 3	Room 4	Room 5	Room 6	Room 7	Room 8	Room 9	Room 10	Room 11	Room 1	Room 2
Room	Week 13		Week 14		Week 15		Week 16		Week 17		Week 18	
	Room 3	Room 4	Room 5	Room 6	Room 7	Room 8	Room 9	Room 10	Room 11	Room 1	Room 2	Room 3
Room	Week 19		Week 20		Week 21		Week 22		Week 23		Week 24	
	Room 4	Room 5	Room 6	Room 7	Room 8	Room 9	Room 10	Room 11	Room 1	Room 2	Room 3	Room 4
Room	Week 25		Week 26		Week 27		Week 28		Week 29		Week 30	
	Room 5	Room 6	Room 7	Room 8	Room 9	Room 10	Room 11	Room 1	Room 2	Room 3	Room 4	Room 5
Room	Week 31		Week 32		Week 33		Week 34		Week 35		Week 36	
	Room 6	Room 7	Room 8	Room 9	Room 10	Room 11	Room 1	Room 2	Room 3	Room 4	Room 5	Room 6
Room	Week 37		Week 38		Week 39		Week 40		Week 41		Week 42	
	Room 7	Room 8	Room 9	Room 10	Room 11	Room 1	Room 2	Room 3	Room 4	Room 5	Room 6	Room 7
Room	Week 43		Week 44		Week 45		Week 46		Week 47		Week 48	
	Room 8	Room 9	Room 10	Room 11	Room 1	Room 2	Room 3	Room 4	Room 5	Room 6	Room 7	Room 8
Room	Week 49		Week 50		Week 51		Week 52					
	Room 9	Room 10	Room 11	Room 1	Room 2	Room 3	Room 4	Room 5				

Køkken/kitchen Gang/corridor

Rengøringspligten omfatter køkken/fællesrum samt gange på etagen

Køkkenet/fællesrum og gangen rengøres efter tur af de 11 beboere på hver etage jf. ovenstående rengøringsplan, inkl. almindelig oprydning, således at de altid fremstår pænt og indbydende.

Husk at holde øje med når det er din tur, til enten at gøre køkken eller gang rent.

Rengøring skal udføres i weekenden i den anførte uge. Varmemesteren tjekker herefter om mandagen og i givet fald rekvirere et rengøringsfirma for den ansvarliges beboers regning.

Skraldespande tømmes én gang ved hver køkkentjans. Hvis de derefter trænger til en tømning sker det kollektivt.

Det er tilladt at bytte i forhold til rengøringsplanen. Man hæfter på trods af dette for området iht. rengøringsplanen.

Udover rengøringsmidler til gulve og vinduer, står i selv for indkøb af diverse ting til køkkenet. I kan derfor med fordel lave en køkkenkasse som alle indbetaler til.

Har du spørgsmål, kan du kontakte varmemester eller driftsleder.

Køkken	
<u>Gulv</u>	Gulvet støvsuges og vaskes med gulvrengøringsmiddel, som findes i rengøringsrummet.
<u>Væg ved køkkenbord</u>	Rengøres med opvredet klud.
<u>Ovne</u>	Indstil ovnene på 200C og lad dem stå i 1,5 time. Hvis der stadig er fedtrester i ovnen, når den er afkølet, kan man bruge et mildt opvaskemiddel sammen med en blød børste. OBS: Kun i bunden af ovnen. Rens ruden på ovnene med en klud
<u>Kogeplader</u>	Fjern fastbrændt snavs på kogeplader med kogepladeskraber og/eller en blød skuresvamp.
<u>Køkkenvaske</u>	Køkkenvaske og armatur rengøres. Husk også skabet under køkkenvaskene.
<u>Borde</u>	Alle borde og stole i fællesrummet aftørres, inkl. køkkenbordet.
<u>Skrald</u>	Skraldespandene tømmes og affaldet smides i kommunens nedgravede affaldscontainere. Ny pose sættes i.
<u>Klude og viskestykker</u>	Beskidte klude og viskestykker smides i kurven i rengøringsrummet og nye hænges op.

Gang	
<u>Gulv</u>	Gulvene støvsuges og vaskes med gulvrengøringsmiddel, som findes i rengøringsrummet.
<u>Rengøringsrum</u>	Rengøringsrum ryddes op så tingene står rigtigt. Vasken gøres ren. Klude og viskestykker vaskes og tørres i vaskeriet på egen regning.



The cleaning duty includes the kitchen/common room and corridor on the floor

The kitchen/common room and the corridor are cleaned according to a schedule by the 11 residents on each floor, cf. the above cleaning plan, incl. the everyday clean-up, so that the areas always appear neat and inviting.

Remember to keep an eye on when it's your turn to clean the kitchen or hallway.

The cleaning must be done in the weekend. The caretaker will check the cleaning Monday and, if necessary, call a cleaning company at the expense of the responsible resident.

The bins must be emptied at each kitchen duty. If they need to be emptied in between the cleaning duties, you are all responsible for that.

You are allowed to swop the cleaning job with each other, but in spite of that you are liable according to the cleaning plan.

You must buy kitchen utensils and other stuff yourself (except from detergents to the floors and windows) We will recommend to make a shared household purse, you all pay into.

If you have any questions, please contact the caretaker or the project- and facility manager.

Kitchen

<u>Floor</u>	The floor must be vacuumed and washed with floor detergent, which is in the cleaning room.
<u>Wall by kitchen table</u>	Clean with a wrung-out cloth.
<u>Ovens</u>	Set the oven to 200C and let it stand for 1.5 hours. If there is still grease residue in the oven when it has cooled down, you can use a mild dishwashing detergent together with a soft brush. NOTE: Only in the bottom of the oven.
<u>Hobs</u>	Remove burnt-on dirt on hobs with a hob scraper and/or a soft scouring pad.
<u>Kitchen sink</u>	Kitchen sinks and taps are cleaned. Also remember the cupboard under the kitchen sinks.
<u>Tables</u>	All tables and chairs in the common room must be wiped, incl. the kitchen table.
<u>Trash</u>	The bins must be emptied and the waste must be thrown into the buried waste containment system of the municipality. A new bag must be inserted in the bins.

Corridor

<u>Floor</u>	The floor must be vacuumed and washed with floor detergent, which is in the cleaning room.
<u>Cleaning room</u>	Cleaning rooms must be cleaned so that things are in order. The sink must be cleaned. Cloths and kitchen towels must be washed and dried in the laundry. You must pay yourself.